

# General terms and conditions of sale and public holidays

## Postponement and cancellation

Notice of any postponement or cancellation must be sent in writing to CAVILAM - Alliance Française.

**In the event of postponement by the student, the following fees will be charged:**

- Postponement 10 days or more before the first day of the course: **98 €** ;
- Postponement less than 10 days before the first day of the course: **98 € + cost of a one-week training programme**;
- Postponement starting Friday afternoon (4:00 PM, Paris Time, UTC+2) prior to the first day of the course or once it has started: **all course and enrolment fee**.

**In the event of cancellation by the student, the following fees will be charged:**

- Cancellation 10 days or more before the first day of the course: **195 €**.
- Cancellation less than 10 days before the first day of the course : **195 € + cost of a one-week training programme**.
- Cancellation starting Friday afternoon (4:00 PM, Paris Time, UTC+2) prior to the first day of the course or once it has started: **all course and enrolment fee**.

CAVILAM - Alliance Française reserves the right to cancel courses which do not obtain a sufficient number of enrolments. Should this happen, you will receive a full refund of the paid amount.

## Interruption / absenteeism

In case of early departure or interruption of your stay, no refund will be processed.

Without prior approval from CAVILAM - Alliance Française, no reimbursement, compensation or postponement shall be made in regards to student absences (hours, days, class periods).

## Internal regulations

If a student's behaviour is liable to have a disruptive effect on the classes or other activities provided (courses, accommodation, cultural activities) or to be damaging to the reputation of CAVILAM - Alliance Française, the student in question will be immediately expelled without prior notice and will not be entitled to a refund of the paid fees.

## Image rights

Unless otherwise stated by the participant at the time of enrolment, CAVILAM - Alliance Française may take photos or videos of students and use them for communication and marketing purposes.

## Claim

Any claim should be addressed in a detailed letter to CAVILAM - Alliance Française, who undertakes to give the issue its full attention. In the event of litigation, the case will be submitted to the law courts of Cusset.